

SCHEDULE OF FEES

Accounting Excellence Pty Ltd place a strong emphasis on ensuring that our fees are both competitive and transparent. "Price is what you pay, value is what you get" *Warren Buffett*.

Individual Tax Return Preparation	Price
Preparation and lodgement of individual income tax return (wage & salary earner)	From \$137.50
Preparation and lodgement of individual income tax return (wage & salary earner) with appointment in office	From \$181.50
Premium Service additional fee added to base fee as required (Premium processing - 48 hours for individuals and within 1 week for business entities)	\$165 <small>(Individuals)</small> \$220 <small>(Business Entities)</small>
Individual Investment Income Tax Returns <ul style="list-style-type: none"> • Preparation and lodgement of individual income tax return and related schedules • Investments include shares, managed funds and investment property • Additional fees for cryptocurrency from \$121 • Additional fee for capital gains calculation on sale of shares in excess of the initial 5 share sales will be calculated at a per hour basis • Additional properties are an extra \$60.50 per property 	From \$220
Additional Attendance for Newley Acquired Rental Properties <ul style="list-style-type: none"> • Review of settlement documentation • Incorporation of settlement adjustments into rental property schedule where applicable • Determination of cost base for capital gains tax purposes • Determination of Division 43 building write-off claim • Attendances to tax treatment of depreciable assets • Attendance to borrowings including preparation of amortisation schedules in respect to borrowing costs where applicable 	\$82.50
Additional Attendance for Disposed Rental Properties <ul style="list-style-type: none"> • Review of settlement documentation. • Incorporation of settlement adjustments into rental property schedule where applicable • Attendance to disposal of depreciable assets for tax purposes • Finalisation of borrowing cost amortisation where applicable • Finalisation of cost base for Capital Gains Tax purposes • Determination of consideration for Capital Gains Tax purposes • Preparation of Capital Gains Tax Schedule for inclusion in income tax return 	\$121

Year-End Compliance for Entities	Price
<p>Individual with ABN (Sole Trader) Income Tax Returns</p> <ul style="list-style-type: none"> Preparation and lodgement of individual (sole trader) income tax return and related business schedule <p><i>NB: This service provides a business profit and loss statement.</i></p> <p><i>Financial Statements through XERO \$595</i></p>	<p>\$275 for individuals not registered for GST</p> <p>From \$363 for individuals registered for GST</p>
<p>Year-end compliance – Trading Entities</p> <ul style="list-style-type: none"> Review of source transactions Preparation of Financial Statements Preparation of Depreciation Schedule Preparation and lodgement of Income Tax Return 	From \$1,100
<p>Year-end compliance – Investment Entities</p> <ul style="list-style-type: none"> Review of source transactions Preparation of Financial Statements Preparation of Depreciation Schedule Preparation and lodgement of Income Tax Return 	From \$594
<p>Income Tax Return only – Family Partnership & Trusts</p> <ul style="list-style-type: none"> Review of source transactions Preparation of Depreciation Schedule Preparation and lodgement of Income Tax Return <p><i>Note: Suitable for small investment family partnerships or trusts not registered for GST or running a trading business. This service does not provide financial statements.</i></p>	From \$297
<p>Division 7A Loan Attendances</p> <ul style="list-style-type: none"> Consideration as to the application of Division 7A of the Income Tax Assessment Act 1936 to loans made by the company to shareholders Drafting of Loan Facility Agreements and related minutes of meeting Calculations regarding minimum yearly repayments and interest charge 	<p>Loan Agreement \$275</p> <p>Annual compliance \$71.50</p>
<p>Fringe Benefits Tax Reimbursements</p> <ul style="list-style-type: none"> Calculation of Taxable Fringe Benefits Preparation of FBT reimbursement journals, including GST implications, for inclusion in financial statements Preparation of FBT letters 	\$121 per benefit reimbursed

Year-End Compliance for Entities Continued	Price
<p>Reconciliation of imbalanced GST control accounts</p> <ul style="list-style-type: none"> Review and reconciliation of GST accounts (if requested) Quantifying of GST adjustments and advising on the action required to bring them to account with the ATO 	<p>\$121 per hour</p>
<p>HP & Chattel Mortgage Repayments Schedule</p> <ul style="list-style-type: none"> Preparation of interest and repayment schedule Annual compliance in maintain balance sheet and repayments journals 	<p>\$121 per hour</p>
<p>Bookkeeping Services Including accounting software bank transaction coding, bank reconciliation</p>	<p>\$154 per hour</p>
<p>Company Dividend Documents</p> <ul style="list-style-type: none"> Accounting services in relation to the preparation of dividend documentation for a company's dividend payment to shareholders including: Review current retained earnings and franking account balances Calculation of the dividend amount and franking credits Preparation of the memorandum of resolution of the sole director of the company Preparation of the notice of a meeting of members Preparation of the memorandum of resolution of the members of the company Preparation of the dividend statement Collation of dividend documents ready for signing 	<p>\$121</p>
<p>Annual Australian Securities & Investment Commission (ASIC) Reporting Obligations Review of the Company's Statutory Records in accordance with ASIC requirements and applicable Corporations Law, including:</p> <ul style="list-style-type: none"> Review of Annual Company Statement Preparation of Solvency Resolution as required by ASIC Attendance to Statutory Records Acting as Company's Registered Office 	<p>\$220</p>
<p>Annual Trust Distribution Resolutions</p> <ul style="list-style-type: none"> Review of your prior year Trust Distribution Resolution Estimate the trust's income for the financial year including determining how income is defined by the trust deed If the trust is expecting a loss for the year, and the trust receives franking credits, identify if any action can be taken to allow the franking credits to be distributed Determine whether the trust has any notional income such as franking credits and capital gains Identify if there is a default income clause within the trust deed Consider the most tax effective way to distribute the trust income Preparation of the Trust Distribution Resolution and ensure it is signed by the Trustees PRIOR to 30 June 	<p>\$121</p>

BAS & GST	Price
<p>Business Activity Statement Preparation</p> <ul style="list-style-type: none"> • Analysis of income and expenditure over the period to enable calculation and data entry in relation to Goods & Services Tax (GST) related transactions • Review of and / or allocation of those transactions to the appropriate GST codes • Calculation of GST liability / refund • Calculation of PAYG Instalment where applicable • Variation of GST, PAYG or FBT Instalment where applicable • Calculation of PAYG Instalment where applicable 	<p>From \$154 to \$385</p> <p>Depending on number of transactions and size of business</p>
<p>Instalment Activity Statement Preparation</p> <ul style="list-style-type: none"> • Review of payroll transactions • Calculation of PAYG Withholding liability • Calculation of PAYG Instalment where applicable • Variation of PAYG Instalment where applicable • Preparation and electronic lodgement with the ATO of Instalment Activity Statement 	<p>\$104.50</p>
<p>Amendment of PAYG Instalment Activity Statement</p> <ul style="list-style-type: none"> • Review of current year income • Calculate estimated taxable income for the year • Calculate estimated tax on taxable income • Variation of PAYG Instalment where applicable • Preparation and electronic lodgement with the ATO of Instalment Activity Statement 	<p>\$104.50</p>
<p>Preparation and electronic lodgement of Business Annual GST Return</p> <ul style="list-style-type: none"> • Analysis of income and expenditure over the period to enable calculation and data entry in relation to Goods & Services Tax (GST) related transactions • Review of and / or allocation of those transactions to the appropriate GST codes • Review and calculation of GST instalments • Calculation of GST liability / refund and notification thereof • Final preparation of the annual GST return including schedules therein for your approval and signature • Lodgement of the annual GST return with the Australian Taxation Office 	<p>\$330</p>

Other Services	Price
<p>Accountants Letter Accounting and consulting services in the regards to the preparation of an Accountants Letter required for financing including:</p> <ul style="list-style-type: none"> • Review prior year financial statements and tax returns • Review of current year bank movement • Calculation of current turnover, if required • Review of ASIC current information extract (this will incur an additional fee of \$20 if an ASIC search is required) • Preparation of Accountants Letter <p><i>Please note that the Accountants Letter will be based on current and historical factual data. There will be no forecast projections of your abilities to pay.</i></p>	<p>Existing Clients \$126.50</p> <p>New Clients \$440</p>
<p>Accountants Real Estate Reference Accounting and consulting services in the regards to the completion of an Accountants Reference required for financing of a tenancy application including:</p> <ul style="list-style-type: none"> • Review prior year and current year wages as reported through STP, accounting software and records provided • Review current and historical ABN details to ascertain number of years in business • Completion of online Accountants Reference real estate form <p><i>Please note that the Accountants Reference will be based on current and historical factual data. There will be no forecast projections of your abilities to pay.</i></p>	<p>\$60.50</p>
<p>Payroll Services Prepare and complete weekly/fortnightly/monthly Pay Runs including:</p> <ul style="list-style-type: none"> • Process payroll in XERO or other accounting software • Lodge the STP report to Australian Taxation Office • Email pay slips to employees 	<p>\$22 (1 employee) \$16.50 (2 or more employees) per employee per pay run</p>
<p>EOFY Single Touch Payroll (STP) Accounting and consulting services for the year ended 30 June in regard to the end of financial year Single Touch Payroll (STP) finalisation including:</p> <ul style="list-style-type: none"> • Complete EOFY STP Finalisation through XERO • Submit Finalisation Declaration report to ATO • Produce STP EOFY Payroll Reports • Fact sheet for employees on how to access their income statements 	<p>\$121</p>



<p>Taxable Payments Annual Report (TPAR) Preparation and lodgement of taxable payments annual reports for the year including but not limited to:</p> <ul style="list-style-type: none"> • Analysis of contractors, GST and gross payments • Collation of contractor details and calculation of total payments for each contractor for each • Preparation of taxable payments annual reports for your approval • Lodgement of taxable payments annual reports with the Australian Taxation Office 	<p style="text-align: right;">\$220 (up to 5 Contractors) \$297 (more than 5 Contractors) Nil TPAR \$60.50</p>
<p>ATO Payment Plan Accounting and consulting services in regarding setting-up and ATO payment plan including discussions with Australian Taxation Office regarding the formation of a payment arrangement and written confirmation regarding same</p>	<p style="text-align: right;">\$104.50</p>
<p>XERO Setup Professional services and assistance with the setup of a XERO file including:</p> <ul style="list-style-type: none"> • Setup of chart of accounts • Setup of automatic bank feeds • Setup of basic invoice template, which will include logo, address and payment terms • Setup of employees and pay run template as required • All phone calls and emails in relation to the above 	<p style="text-align: right;">\$396</p>
<p>Independent Review of Accounts Preparation of an independent review of the financial statements including:</p> <ul style="list-style-type: none"> • Review of information provided for accuracy and quality with the objective of providing a basis for reporting whether anything has come to my attention that causes me to believe that the financial reports are not prepared, in all material respects, in accordance with the applicable financial reporting framework • Preparation of independent review report and qualification • Preparation of Statement by Members of the Committee 	<p style="text-align: right;">\$759</p>
<p>Lease Review Accounting and business services in respect to a lease review including but not limited to:</p> <ul style="list-style-type: none"> • Review Lease and Lessee Disclosure Statement • Review and summarise the annual outlays costs involved with the lease • Complete the Financial Advice Report • Meeting to discuss the lease, outlays and sign Financial Advice Report 	<p style="text-align: right;">\$330</p>
<p>Want to feel happy and relaxed knowing your tax compliance is all under control by your trusted advisor. Accounting Excellence offers annual packages that takes care of all your accounting and taxation needs. Please contact us for a personalised quote.</p>	<p style="text-align: right;">From \$165 per month</p>

*** All fees shown are valid from 01/07/2026 and are inclusive of GST*

